

Request for Refund of Permit Fees

City of Tucson
Development Services Center
P.O. Box 27210
Tucson, Arizona 85726-7210

Date: _____
Project No. _____
Project Address _____

Dear Sir:

This form is to request a refund of permit fees paid on Project No. _____

REASON FOR REQUEST _____

It is understood that only 80% of the fees will be refunded and I will have to surrender my copy of the permit and receipt to Development Services. Plan Review fees are not refundable.

Please mail the refund to:

(Please Print) Name

Mailing Address

Phone Number _____ (Requestors) City _____ State _____ Zip Code _____

Signature _____

Approved: _____

For: Ernie Duarte
Director, Development Services Department

Uniform Administrative Code 304.6

The building official may authorize refunding of a fee paid hereunder which was erroneously paid or collected.

The building official may authorize refunding of not more than 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code.

The building official may authorize refunding of not more than 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any examination time has been expended.

The building official shall not authorized the refunding of any fee paid except upon written application filed by the original permittee not later than 180 days after the date of fee payment.